

# **Modern Slavery Statement**

# **Edis Trading (HK) Limited**

#### Introduction

This statement sets out Edis Trading (HK) Limited's actions to understand all potential modern slavery risks related to its business and to put in place steps that are aimed at ensuring that there is no slavery or human trafficking in its own business and its supply chains. This statement relates to actions and activities during the financial year 1 January 2016 to 31 December 2016.

As part of the Audio Visual and Electronics sector, the organisation recognises that it has a responsibility to take a robust approach to slavery and human trafficking.

The organisation is absolutely committed to preventing slavery and human trafficking in its corporate activities, and to ensuring that its supply chains are free from slavery and human trafficking.

### Organisational structure and supply chains

This statement covers the activities of Edis Trading (HK) Limited

 Edis designs and sub-contracts the manufacture of Audio Visual and Electronics products in China, exporting these goods worldwide

Countries of operation and supply

The organisation currently operates in the following countries:

 Edis Trading (HK) Limited is a Hong Kong registered company with a manufacturing base in China

The following is the process by which the company assesses whether or not particular activities or countries are high risk in relation to slavery or human trafficking:

 Edis imposes initial supplier evaluation and ongoing risk assessment processes in relation to slavery and human trafficking.

#### High-risk activities

The following activities are considered to be at high risk of slavery or human trafficking:

Edis considers that it has no high risk of slavery or human trafficking in it's supply chain

#### Responsibility

Responsibility for the organisation's anti-slavery initiatives is as follows:

- **Policies:** The Managing Director is responsible for putting in place and reviewing policies and the processes by which they are developed.
- **Risk assessments:** Initial supplier evaluation and ongoing risk assessment processes are conducted in relation to slavery and human trafficking as part of Quality assessment and

ongoing Quality and Supplier reviews

- **Investigations/due diligence:** The Managing Director is responsible for investigations and due diligence in relation to known or suspected instances of slavery and human trafficking.
- **Training:** Internal training is provided within the company, to better understand and respond to any identified slavery and human trafficking risks.

## **Relevant policies**

The organisation operates the following policies that describe its approach to the identification of modern slavery risks and steps to be taken to prevent slavery and human trafficking in its operations:

- Whistleblowing policy The organisation encourages all its workers, customers and other
  business partners to report any concerns related to the direct activities, or the supply chains of,
  the organisation. This includes any circumstances that may give rise to an enhanced risk of
  slavery or human trafficking. The organisation's whistleblowing procedure is designed to make
  it easy for workers to make disclosures, without fear of retaliation. Employees, customers or
  others who have concerns can use our confidential disclosure process.
- **Employee code of conduct** The organisation's code makes clear to employees the actions and behaviour expected of them when representing the organisation. The organisation strives to maintain the highest standards of employee conduct and ethical behaviour when operating abroad and managing its supply chain.
- Supplier code of conduct The organisation is committed to ensuring that its suppliers adhere to the highest standards of ethics. Suppliers are required to demonstrate that they provide safe working conditions where necessary, treat workers with dignity and respect, and act ethically and within the law in their use of labour. The organisation works with suppliers to ensure that they meet the standards of the code and improve their worker's working conditions. However, serious violations of the organisation's supplier code of conduct will lead to the termination of the business relationship.
- Recruitment policy The organisation uses only specified, reputable employment agencies to source labour and always verifies the practices of any new agency it is using before accepting workers from that agency.

## Due diligence

The organisation undertakes due diligence when considering taking on new suppliers, and regularly reviews its existing suppliers. The organisation's due diligence and reviews include:

- mapping the supply chain broadly to assess particular product or geographical risks of modern slavery and human trafficking;
- evaluating the modern slavery and human trafficking risks of each new supplier;
- reviewing on a regular basis all aspects of the supply chain based on the supply chain mapping;
- conducting supplier audits or assessments through the organisation's own staff, which have a
  greater degree of focus on slavery and human trafficking where general risks are identified;
- creating an annual risk profile for each supplier;
- taking steps to improve substandard suppliers' practices, including providing advice to suppliers and requiring them to implement action plans;

 invoking sanctions against suppliers that fail to improve their performance in line with an action plan or seriously violate our supplier code of conduct, including the termination of the business relationship.

#### **Performance indicators**

The organisation has reviewed its key performance indicators (KPIs) in light of the introduction of the Modern Slavery Act 2015. As a result, the organisation:

- requires all supply chain managers to have completed training on modern slavery;
- implements a system for supply chain verification, whereby the organisation evaluates potential suppliers before they enter the supply chain; and
- reviews its existing supply chains on yearly audit dates, whereby the organisation evaluates all existing suppliers.

#### **Training**

The organisation requires supply chain managers within the organisation to complete training on modern slavery.

The organisation requires supply chain managers to undertake training sessions that are included in recruitment processes.

The organisation's modern slavery training covers:

- our business's purchasing practices, which influence supply chain conditions and which should therefore be designed to prevent purchases at unrealistically low prices, the use of labour engaged on unrealistically low wages, or the provision of products by an unrealistic deadline:
- how to assess the risk of slavery and human trafficking in relation to various aspects of the business, including resources and support available;
- how to identify the signs of slavery and human trafficking;
- what initial steps should be taken if slavery or human trafficking is suspected;
- how to escalate potential slavery or human trafficking issues to the relevant parties within the organisation;
- what external help is available, for example through the Modern Slavery Helpline, Gangmasters Licensing Authority and "Stronger together" initiative;
- what messages, business incentives or guidance can be given to suppliers and other business partners and contractors to implement anti-slavery policies; and
- what steps the organisation should take if suppliers or contractors do not implement antislavery policies in high-risk scenarios, including their removal from the organisation's supply chains.

## Awareness-raising programme

As well as training staff, the organisation has raised awareness of modern slavery issues as part of general staff training processes.

The training explains to staff:

the basic principles of the Modern Slavery Act 2015;

- how employers can identify and prevent slavery and human trafficking;
- what employees can do to flag up potential slavery or human trafficking issues to the relevant parties within the organisation; and
- what external help is available, for example through the Modern Slavery Helpline.

## **Board approval**

This statement has been approved by the organisation's board of directors, who will review and update it annually.

## **Managing Director signature:**

Date: 31st January 2017